



**Lincolnshire-Prairie View School District 103**  
**Administration Offices**

1370 N. Riverwoods Road • Lincolnshire, IL 60069  
847/295-4030 • FAX 847/295-9196  
<http://www.d103.org>

July 9, 2019

Hello!

I hope you're enjoying your summer break! It's been a crazy year and I'm glad to get a break from it. Thank you to all of you who have helped with the driver shortage by sharing our job openings on your social media, those of you who have reduced your call-offs, and those who have been covering routes. You are awesome!

You will be receiving a packet in the mail, soon. It will have information about your First Aid/CPR class. These classes will be held at Daniel Wright Junior High. Please refer to your packet/letter for the classroom number. **Even if you're already certified in First Aid/CPR, you are still required to attend this training.** First Aid/CPR training will be held August 13<sup>th</sup> or 14<sup>th</sup> depending on your letter.

The Transportation Welcome Back In-Service will be on Thursday, August 15<sup>th</sup>, 2019. In-Service will be from 7:00 a.m. – 2:00 p.m. This in-service will be held at:

**Loyola at Cuneo Mansion & Gardens**

1350 Milwaukee Ave  
Vernon Hills, IL 60061

When you arrive, there is telephone at the gate you will need to use to call security. Tell them you are there for the D103 transportation meeting and they will buzz you in. Follow the signs around the mansion (yep... I said MANSION!) for parking. Please plan your trip so you arrive in enough time so we can begin at 7:00 a.m. In the past, this room was cold so you may want to be prepared and bring a sweater (it's cold possibly because of the ghosts?!?!). A continental breakfast and boxed lunch will be served. This in-service is also required.

On Friday, August, 16<sup>th</sup>, 2019 there will be a Special Needs Training in the driver's lounge here in transportation. Those of you who are listed are required to attend. Class will be from 7:00 a.m. 2:00 p.m.

Enclosed are instructions for **GCN Training**. If you complete this training prior to August 5<sup>th</sup>, 2019, your name will be entered into a drawing to win a gift card. The winner will be chosen at the in-service on August 15<sup>th</sup>.

Don't forget about your refresher class, physical, permit or CDL renewal! Be sure you're ready to go for the first day of school.

Practice runs for routes will be August 5<sup>th</sup> – 7<sup>th</sup>. You will have from 7:00 a.m. – 12:00 p.m. to practice your route. **This is also required as your route will have changes.** You only need to come in on the days listed, below, that has your bus number assigned. If you're not sure what bus you'll be driving next year, please call the office.

We still need bus drivers and crossing guards. I've enclosed a post card and if you could share on your social media, again, that would be amazing! You can also give the card to a friend(s) who may be looking for a job!

I hope you enjoy the rest of your summer. If you're bored, you can always stop by and say hi!

See you soon!

Anthony

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### Route Dry Runs

DATE	BUS #s
8/5/19	1 – 9
8/6/19	10 – 23
8/7/19	24 - 27

### Drivers for the Special Needs Training on Friday, August 16, 2019

Cindy Nykiel	Debbie Maske
Joel Frishman	Ken Graff
Christy Martin	Mike Lind
Marc Yoon	Mark Loizzo
George Martin	Abdon Rodriguez
Pam Nilles-Johnson	Dario Colin
Aurora Colin	Ben Robles
Matthew Schaper	Ben Weiss
Kathy Skaggs	Patrick Kerns
Charal Phenghipat	Jodi Weiss
Patricia Garcia	Terri Graff
Jerry Musto	

### Important Dates

August 5 <sup>th</sup> – 7 <sup>th</sup>	Route Dry Runs
August 13 <sup>th</sup> – 14 <sup>th</sup>	CPR/First Aid Classes
August 15 <sup>th</sup>	Transportation Welcome Back In-Service
August 16 <sup>th</sup>	Special Needs Training
August 19 <sup>th</sup>	District Wide In-Service (Wear new shirts)
August 20 <sup>th</sup>	First Day of School